

AGENDA

JEFFERSON COUNTY BOARD MEETING

Tuesday, November 13, 2012 7:00 p.m.

Jefferson County Courthouse
320 South Main Street, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
5. **REVIEW OF THE AGENDA**
6. **APPROVAL OF OCTOBER 9, 2012 COUNTY BOARD MINUTES**
7. **SPECIAL ORDER OF BUSINESS**
 - a. Presentation of recognition award to the Jefferson County Emergency Communications (JCEC) group by the Parks Director and Sheriff
 - b. Presentation of recognition award to Pastor Comstock for the Jail Ministry Program by the Sheriff
8. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Page 1)
 - b. Zoning Committee Notice of Public Hearing, November 15, 2012, 7:00 p.m. Rm 205 (Page 2-3)
9. **PUBLIC COMMENT**
COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES
10. **PLANNING & ZONING COMMITTEE**
 - a. Report – Approval of Petitions (Page 4)
 - b. Ordinance – Amend Zoning Ordinance (Page 5-6)
11. **FINANCE COMMITTEE – UNFINISHED BUSINESS**
 - a. Resolution – Authorizing sale of future tax foreclosure property to the Village of Johnson Creek (Page 7)
 - b. Amend Recommended 2013 County Budget (Possible Addenda to Agenda)
 - c. Resolution – Establishing countywide levy and fees (Page 8-22)
 - d. Resolution – Establishing non-countywide levies for health and library services (Page 23)
12. **HUMAN RESOURCES COMMITTEE**
 - a. Resolution – Amending the age-limit for a covered dependent under the County's group dental plan (Page 24)
 - b. Resolution – Creating one Dementia Care Specialist Project Employee for ADRC at Human Services Clinic (Page 25)
13. **HUMAN SERVICES BOARD**
 - a. Authorize mandate relief waiver of audit threshold (Page 26)

14. **APPOINTMENTS BY COUNTY ADMINISTRATOR**
 - a. Michael Clish, Fort Atkinson, WI, to the Veteran's Service Commission for a three-year term ending December 8, 2015 (Page 27)
 - b. John Neupert, Lake Mills, WI, to the Sheriff's Civil Service Commission for a five-year term ending January 1, 2018 (Page 27)
15. **ANNOUNCEMENTS**
16. **ADJOURN**

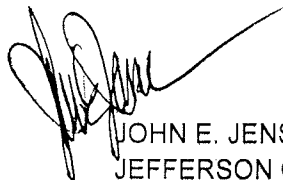
PLEASE BRING PREVIOUSLY DISTRIBUTED BUDGET DOCUMENTS

NEXT COUNTY BOARD MEETING

DECEMBER 11, 2012 7:00 P.M. ROOM 205

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY WISCONSIN
November 1, 2012**

Available Cash on Hand		
October 1, 2012	\$	308,050.46
October Receipts	\$	<u>4,848,338.10</u>
 Total Cash	\$	 5,156,388.56
Disbursements		
General - October 2012	\$	3,421,659.73
Payroll - October 2012	\$	<u>1,195,905.71</u>
 Total Disbursements	\$	 <u>4,617,565.44</u>
 Total Available Cash	\$	 538,823.12
 Cash on Hand (in bank) Nov. 1, 2012	\$	846,471.18
Less Outstanding Checks	\$	<u>307,648.06</u>
 Total Available Cash	\$	 538,823.12
 AIM Government & Agency Portfolio	\$	3,991,630.43
 Local Government Investment Pool - General	\$	12,816,968.94
 Institutional Capital Management	\$	16,041,225.98
 Local Government Investment Pool -Clerk of Courts	\$	25,891.41
 Local Government Investment Pool -Farmland Preservation	\$	252,369.40
 Local Government Investment Pool -Parks/Liddle	\$	<u>87,331.76</u>
	\$	33,215,417.92
 2012 Interest - Super N.O.W. Account	\$	2,393.86
2012 Interest - L.G.I.P. - General Funds	\$	25,903.24
2012 Interest - ICM	\$	176,330.22
2012 Interest - AIM	\$	784.86
2012 Interest - L.G.I.P. - Parks /Carol Liddle Fund	\$	137.64
2012 Interest - L.G.I.P. - Farmland Preservation	\$	323.33
2012 Interest - L.G.I.P. - Clerk of Courts	\$	<u>33.18</u>
Total 2012 Interest	\$	205,906.33



JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

**NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: November 15, 2012

TIME: 7:00 p.m.

PLACE: Room 205, Jefferson County Courthouse, 320 S. Main St., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance With Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Public Hearing**
6. **Explanation of Process by Committee Chair**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, November 15, 2012, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the zoning ordinance of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM AGRICULTURAL A-1 TO A-3, AGRICULTURAL/RURAL
RESIDENTIAL**

R3618A-12 – Samuel Taylor/Mardell & K Mark Emslie Property: Rezone approximately 2.08 acres for a new building site on **South Helenville Road** from part of PIN 014-0615-1513-000 (40 Acres) in the Town of Jefferson.

R3619A-12 - Evelyn Widman Trust, c/o Bill Widmann: Create a 4.5-acre lot around the buildings at **N4809 STH 89**, Town of Jefferson from part of PINs 014-0614-0521-

001 (0.55 Acre), 014-0614-0524-000 (44.225 Acres) and 014-0614-0513-000 (24.5 Acres).

**FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-1,
AGRICULTURAL**

RESCIND R3563A-12 – Micheal and Pamela Ziarnik: Rescind an earlier approval on PIN 018-0713-3123-000 (13.2 Acres) which allowed for two, 1.14-acre building sites along **STH 134** in the Town of Lake Mills. The petitioners subsequently requested and were approved one, approximately 2.3-acre building site with the stipulation that this initial approval be rescinded.

CONDITIONAL USE PERMIT APPLICATIONS

CU1719-12 – Russell R. Walton: Conditional use to allow crushing of concrete and asphalt at **W3978 CTH U** in the Town of Cold Spring on PIN 004-0515-2834-000 (35.84 Acres). The site is zoned A-1, Agricultural.

7. Adjourn

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on October 18, 2012, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3612A-12, R3613A-12, R3614A-12, R3615A-
12 AND R3616A-12**

DATED THIS TWENTY-NINTH DAY OF OCTOBER 2012

Donald Reese, Secretary

**THE PRIOR MONTH'S AMENDMENTS, R3604A-12, R3605A-12, R3606A-12, R3607A-
12, R3608A-12, R3609A-12, R3610A-12 AND R3611A-12, ARE EFFECTIVE UPON
PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).**

ORDINANCE NO. 2012-_____

Amend Zoning Ordinance

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions R3612A-12, R3613A-12, R3614A-12, R3615A-12 and R3616A-12 were referred to the Jefferson County Planning and Zoning Committee for public hearing on October 18, 2012, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone to create a 3-acre lot around the home at **W1536 CTH B** in the Town of Concord, on PIN 006-0716-1631-000 (29.15 acres). This action is conditioned upon receipt and recording of a final certified survey map for the lot. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3612A-12 – Barbara E. Reinke/Violet Chartier property)

Create a 3-acre lot around the home at **N4982 CTH P** in the Town of Concord from PINs 006-0716-3143-000 (20 acres) and 006-0716-3142-001 (25 acres). Rezoning is conditioned upon receipt and recording of a final certified survey map for the lot. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3613A-12 – Steve Knoebel)

Create a 2-acre lot around the home at **W140 USH 18** in the Town of Concord from PIN 006-0716-3641-000 (36.85 acres). Rezoning is conditioned upon receipt and recording of the final certified survey map, including extraterritorial plat review by the Village of Summit if necessary. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3614A-12 – Kenneth Meyer Estate, c/o Gary Hartling)

Modify a previous request and allow creation of one vacant 2-acre lot on **STH 134** in the Town of Lake Mills from part of PIN 018-0713-3123-000 (13.2 acres). This action utilizes the last available A-3 zone for the property, and therefore is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the maintaining authority, upon receipt by Zoning of a soil test showing sites for both initial and replacement private sewage systems, and upon receipt and recording of a final certified survey map for the lot

including extraterritorial plat review by the Village of Cambridge if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. The previous approval granted to Petition R3563A-12 on February 14, 2012 will be rescinded at a future meeting. (R3615A-12 – Micheal & Pamela Ziarnik)

Rezone to create a 1-acre vacant lot on PIN 026-0616-1621-005 (10.562 acres) along **Stephan Lane** in the Town of Sullivan. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map including extraterritorial plat review by the Village of Sullivan if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3616A-12 – Robert G. Stephan)

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Ordinance Requested By
Planning and Zoning Committee

Deb Magritz: 11-2-12

11-13-12

Resolution authorizing sale of future tax foreclosure property to the Village of Johnson Creek

WHEREAS, Jefferson County annually settles with local taxing jurisdictions such as villages, school districts and cities by paying those jurisdictions their share of unpaid real estate taxes, for which Jefferson County gets a tax certificate that is a lien on the property for which the taxes are due, and

WHEREAS, a tax certificate can be foreclosed after the County holds it for two years, such that certificates for unpaid 2008 taxes due in 2009 can be foreclosed after September 1, 2011, and

WHEREAS, Jefferson County’s policy is to not settle in full for special assessments, such that local taxing jurisdictions remain owed any unpaid balances for project costs that the local municipality has financed, and

WHEREAS, the Village of Johnson Creek has unpaid special assessment liens of approximately \$5M affecting five parcels in the Village, surrounding the Johnson Creek Plaza Hotel and Conference Center, and

WHEREAS, the County has a foreclosable delinquent tax lien of approximately \$618,881.38 on the same properties not including 12% interest assessed by statute, and

WHEREAS, the Village of Johnson Creek has proposed to enter into an agreement with the County to purchase said property after completion of the foreclosure in December 2012 upon terms where the Village would pay all delinquent taxes, special assessments previously settled, interest on said amounts as the County would have earned in the Local Government Investment Pool over the years of the delinquency, and the 2012 real estate taxes in return for conveyance of the property to the Village, and

WHEREAS, §75.69, Wisconsin Statutes, allows the County to transfer tax foreclosed property to another unit of government, which the Finance Committee recommends doing upon payment of the amounts set forth totaling \$634,936.55 plus the 2012 taxes levied in December 2012,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract for conveyance of the Parcels #141-0714-1213-000, #141-0714-1213-001, #141-0714-1213-002, #141-0714-1213-003 and #141-0714-1214-005 upon foreclosure of tax liens against said property to the Village of Johnson Creek in return for payment of \$634,936.55 plus the 2012 taxes levied in December 2012.

Fiscal Note: The County will receive the sum of \$634,936.55 in 2012.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____

Requested by
Finance Committee

11-13-12

Item 11c

**2013 Budget
Jefferson County
Proposed Supervisor Amendment**

By Supervisor(s) Gregory Torres, George Jaeckel Amendment # 1

To amend the 2013 Recommended Budget, as amended by the Finance Committee,
I (we) hereby propose:

Move the \$75,000 (Money for Capital Other: Purchase of recreational equipment for County Parks.)
From the Parks Department Budget back to the general fund (fund balance)

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy
by \$ 0 at this time

I (we) also propose offsetting any tax levy increase / decrease (circle one) with
a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):

Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
						\$ -
Parks Department	1801	594820	\$ (75,000)			\$ (75,000)
Fund Balance	9801	699900	\$ -		\$ (75,000)	\$ 75,000
						\$ -
						\$ -
						\$ -
						\$ -
Totals			\$ (75,000)	\$ -	\$ (75,000)	\$ -

Finance Member	Aye	Noe
Braugler, Jim		X
Hannemann, Jennifer		X
Jones, Dick		X
Mode, Jim		X
Molinaro, John		X
Result	0	5

Fiscal note:

County Board voting record

- Ayes
- Noes
- Absent
- Abstain

**2013 Budget
Jefferson County
Proposed Supervisor Amendment**

By Supervisor(s) Gregory Torres, George Jaeckel

Amendment # 2

To amend the 2013 Recommended Budget, as amended by the Finance Committee,

I (we) hereby propose:

Elimination of \$75,000 (Money for Capital Other: Purchase of recreational equipment for County Parks.)
From the Parks Department Budget

I (we) estimate that this proposed amendment would decrease the tax levy
by \$ 75,000

I (we) also propose offsetting any tax levy increase / decrease (circle one) with
a tax levy Increase / decrease (circle one) to the following department(s) and/or program area(s):



Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
Parks Department	1801	594820	\$ (75,000)			\$ (75,000)
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -

Totals	\$ (75,000)	\$ -	\$ -	\$ (75,000)
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Finance Member	Aye	Noe
Braugher, Jim		X
Hannemann, Jennifer		X
Jones, Dick		X
Mode, Jim		X
Molinaro, John		X
Result	0	5

Fiscal note:

County Board voting record

- Ayes
- Noes
- Absent
- Abstain

**2013 Budget
Jefferson County
Proposed Supervisor Amendment**

By Supervisor(s) Gregory Torres, George Jaeckel

Amendment # 3

To amend the 2013 Recommended Budget, as amended by the Finance Committee,

I (we) hereby propose:

Increase Sponsorship revenue by \$6,448. This additional revenue would result in County tax levy being reduced in the Fair Park budget and therefore the amount of revenue coming into the General Revenue budget from Fund Balance could be reduced by an equal amount.

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy by \$ 0

I (we) also propose offsetting any tax levy increase / decrease (circle one) with a tax levy Increase / decrease (circle one) to the following department(s) and/or program area(s):



Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
Donations Restricted	6901	485200		\$ 6,448		\$ (6,448)
Fund Balance	9801	699900	\$ -		\$ (6,448)	\$ 6,448
						\$ -
						\$ -
						\$ -
						\$ -

Totals			\$ -	\$ 6,448	\$ (6,448)	\$ -
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Finance Member	Aye	Noe
Braugher, Jim		X
Hannemann, Jennifer		X
Jones, Dick		X
Mode, Jim		X
Molinaro, John		X
Result	0	5

Fiscal note:

County Board voting record

- Ayes
- Noes
- Absent
- Abstain

**2013 Budget
Jefferson County
Proposed Supervisor Amendment**

By Supervisor(s) Gregory Torres

Amendment # 4

To amend the 2013 Recommended Budget, as amended by the Finance Committee,
I (we) hereby propose:

Eliminate the \$260,911 from the County Board Budget used to fund Farmland Preservation Easement Purchases.

I (we) estimate that this proposed amendment would decrease the tax levy
by \$ 92,811

I (we) also propose offsetting any tax levy increase / decrease (circle one) with
a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):

Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
Capital State Aid	13	421099		\$ (120,000)		\$ 120,000
Interest	13	458001		\$ (100)		\$ 100
Capital Donations	13	485999		\$ (48,000)		\$ 48,000
Other Prof Services	13	521219	\$ (10,000)			\$ (10,000)
Cap Conserve Easem	13	594816	\$ (240,000)			\$ (240,000)
Postage	13	531311	\$ (25)			\$ (25)
Capital Reserve	13	594960	\$ (10,886)			\$ (10,886)
Totals			\$ (260,911)	\$ (168,100)	\$ -	\$ (92,811)

Finance Member	Aye	Nay
Braugher, Jim		X
Hannemann, Jennifer		X
Jones, Dick		X
Mode, Jim		X
Molinaro, John		X
Result	0	5

Fiscal note:

Currently there is no 2013 levy dollars being used in this business unit, however, it is carried over funds from 2012 and could be used to reduce the levy in another business unit.

County Board voting record

Ayes
Nays
Absent
Abstain

Maintenance

Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
Wages Regular	6901	511210	\$ (4,470)			\$ (4,470)
Temp Wages	6901	511240	\$ (3,771)			\$ (3,771)
FICA	6901	512141	\$ (672)			\$ (672)
Health	6901	512144	\$ 5,198			\$ 5,198
Dental	6901	512173	\$ 345			\$ 345
Retirement	6901	512142	\$ 241			\$ 241
Wages Regular	6902	511210	\$ 1,049			\$ 1,049
Temp Wages	6902	511240	\$ (1,620)			\$ (1,620)
FICA	6902	512141	\$ (62)			\$ (62)
Health	6902	512144	\$ 2,228			\$ 2,228
Dental	6902	512173	\$ 148			\$ 148
Retirement	6902	512142	\$ 203			\$ 203
						\$ -
						\$ -

Totals \$ (1,183) \$ - \$ - \$ (1,183)

**2013 Budget
Jefferson County
Proposed Supervisor Amendment**

By Supervisor(s) Carl Zentner

Amendment # 6

To amend the 2013 Recommended Budget, as amended by the Finance Committee,
I (we) hereby propose:

Elimination of \$34,000 for replacement of shelter at Pohlman Park (\$20,000) and new bathrooms at Dorothy Carnes Park (\$14,000).

I (we) estimate that this proposed amendment would decrease the tax levy
by \$34,000

I (we) also propose offsetting any tax levy increase / decrease (circle one) with
a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):



Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
Capital Buildings	1801	594809	\$ (20,000)			\$ -
Capital Buildings	1812	594809	\$ (14,000)			\$ (14,000)
						\$ -
						\$ -
						\$ -

Totals	\$ (34,000)	\$ -	\$ -	\$ (34,000)
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Finance Member	Aye	Noe
Braugher, Jim		X
Hannemann, Jennifer		X
Jones, Dick		X
Mode, Jim		X
Molinaro, John		X
Result	0	5

Fiscal note:

County Board voting record

- Ayes
- Noes
- Absent
- Abstain

**2013 Budget
Jefferson County
Proposed Supervisor Amendment**

By Supervisor(s) Carl Zentner

Amendment # 7

To amend the 2013 Recommended Budget, as amended by the Finance Committee,
I (we) hereby propose:

To Eliminate the \$1,543,127 of Fund Balance allocated to the Highway Department Facilities Project

I (we) estimate that this proposed amendment would decrease the tax levy
by \$1,543,127

I (we) also propose offsetting any tax levy increase / decrease (circle one) with
a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):

Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
						\$ -
Fund Balance	9801	699900			\$ 1,543,127	\$(1,543,127)
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Totals					\$ 1,543,127	\$(1,543,127)

Finance Member	Aye	Noe
Braugher, Jim		X
Hannemann, Jennifer		X
Jones, Dick		X
Mode, Jim		X
Molinaro, John		X
Result	0	5

Fiscal note:

County Board voting record

- Ayes
- Noes
- Absent
- Abstain

**2013 Budget
Jefferson County
Proposed Supervisor Amendment**

By Supervisor(s) Infrastructure Committee

Amendment # 8

To amend the 2013 Recommended Budget, as amended by the Finance Committee,
I (we) hereby propose:

Additional cost for the remodeling of the restrooms on 1st floor of the Courthouse and the addition of a bathroom to be ADA compliant. The complete project estimate is approx \$103,500 (today's cost) with \$37,230 already funded in 2012, leaving a balance of \$66,265. Due to the uncertainty of cost \$115,411 is being used for the total project cost.

I (we) estimate that this proposed amendment would increase the tax levy
by \$ 78,191 (bringing up to the levy limit imposed by the state)

I (we) also propose offsetting any tax levy increase / decrease (circle one) with
a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):

Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
						\$ -
Capital Projects	8155	594822	\$ 115,411		\$ -	\$ 115,411
Res Fund Bal Applied	8155	699800	\$ -		\$ 37,230	\$ (37,230)
						\$ -
						\$ -
						\$ -
						\$ -
Totals			\$ 115,411	\$ -	\$ 37,230	\$ 78,181

Finance Member	Aye	Noe
Braugher, Jim		X
Hannemann, Jennifer	X	
Jones, Dick	X	
Mode, Jim		X
Molinaro, John	X	
Result	3	2

*Fiscal note:
The \$37,230 will be moved out of business unit 1901 (Central Services to Fund 400-Business Unit 8155 (Capital Projects))*

County Board voting record

- Ayes
- Noes
- Absent
- Abstain

**2013 Budget
Jefferson County
Proposed Supervisor Amendment**

By Supervisor(s) Infrastructure Committee

Amendment # 9

To amend the 2013 Recommended Budget, as amended by the Finance Committee,
I (we) hereby propose:

Additional cost for the remodeling of the restrooms on 1st floor of the Couthouse and the addition of a bathroom to be ADA compliant. The complete project estimate is \$103,495 (today's cost) with \$37,230 already funded in 2012, leaving a balance of \$66,265. Due to the uncertainty of cost \$115,411 is being used for the total project cost.

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy by \$ 0

I (we) also propose offsetting any tax levy increase / decrease (circle one) with a tax levy Increase / decrease (circle one) to the following department(s) and/or program area(s):

Reduce Highway Assigned Fund Balance of \$1,543,127 by \$78,181



Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
						\$ -
Capitol Projects	8155	594822	\$ 115,411		\$ -	\$ 115,411
Fund Balance	9801	699900	\$ -		\$ 78,181	\$ (78,181)
Res Fund Bal Applied	8155	699800	\$ -		\$ 37,230	\$ (37,230)
						\$ -
						\$ -

Totals	\$ 115,411	\$ -	\$ 115,411	\$ -
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Finance Member	Aye	Noe
Braugher, Jim	X	
Hannemann, Jennifer		X
Jones, Dick		X
Mode, Jim	X	
Molinaro, John		X
Result	2	3

*Fiscal note:
The \$37,230 will be moved out of business unit 1901 (Central Services to Fund 400-Business Unit 8155(Capital Projects)).*

County Board voting record

- Ayes
- Noes
- Absent
- Abstain

**2013 Budget
Jefferson County
Proposed Supervisor Amendment**

By Supervisor(s) Human Services Board

Amendment # 10

To amend the 2013 Recommended Budget, as amended by the Finance Committee,
I (we) hereby propose:

Transfer \$35,000 from the Corporation Counsel budget for outside attorney services to the Human Services Alternate Care for CHIPS cases expense.

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy by \$ 0

I (we) also propose offsetting any tax levy increase / decrease (circle one) with a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):



Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
CF-Children's Basic Allocation	5001	552203.071	\$ 35,000			\$ 35,000
Corporation Counsel	1701	521212	\$ (35,000)			\$ (35,000)
						\$ -
						\$ -
						\$ -
						\$ -

Totals			\$ -	\$ -	\$ -	\$ -
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Fiscal note:

The Finance Committee is aware that the Human Services Board will make a decision on this proposed amendment at its Nov. 13th meeting. If approved by the Board, this amendment will be submitted for consideration at the Nov. 13th County Board Meeting.

County Board voting record

- Ayes
- Noes
- Absent
- Abstain

**2013 Budget
Jefferson County
Proposed Supervisor Amendment**

By Supervisor(s) _____ *

Amendment # _____ 11

To amend the 2013 Recommended Budget, as amended by the Finance Committee,
I (we) hereby propose:

To add Jail Nurse to the Classifications of Authorized County Positions. The change in these positions will be added to the Health Department employee listing, but be utilized at the Jail.

Currently the Health Department uses LPN's at the jail and is finding it difficult to fill these positions. This change will allow the departments to be able to utilize 2-yr degree RN's at an increased cost.

Pay Grade 22 \$21.184-\$26.142

Remove: Occasional PT RN's, Public Health Technicians and WIC Peer Counselors, as needed. (pgs. 7 and 254)
Add: Occasional PT RN's, Public Health Nurses, Jail Nurse, Public Health Technicians and WIC Peer Counselors, as needed. (pgs. 7 and 254)

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy by \$ 0

I (we) also propose offsetting any tax levy increase / decrease (circle one) with a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):

Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
Jail-Wages Skilled Nurse	2201	511210.602	\$ 1,350			\$ 1,350
Jail-FICA Skilled Nurse	2201	512141.602	\$ 104			\$ 104
Jail-Medical Reimbursement	2201	452012		\$ 1,454		\$ (1,454)
Jail Assessment-Med Reimb	2203	521211	\$ 1,454			\$ 1,454
Jail Assessment-Reserve	2203	594950	\$ (1,454)			\$ (1,454)
						\$ -
						\$ -
Totals			\$ 1,454	\$ 1,454	\$ -	\$ -

Fiscal note:

*

Approved by the Human Resources Committee on 11/7/12 (5-0)

The additional cost of the changed positions will be added to the salaries in the Jail Division and offset by jail assessment reserves.

County Board voting record

- Ayes
- Noes
- Absent
- Abstain

RESOLUTION NO. 2012-_____

Resolution establishing countywide levy and fees

WHEREAS, the proposed 2013 County Budget was submitted to the Board by the County Administrator on October 9, 2012, and

WHEREAS, the proposed 2013 County Budget was the subject of a public hearing on October 23, 2012, and

WHEREAS, the Board has considered numerous amendments.

NOW, THEREFORE, BE IT RESOLVED that the authorized positions, the total department appropriation for each department, Fund Balance application and assignments on pps. 27 – 29, and the levy contained in the countywide portion of the 2013 Budget, as amended, be adopted and the sum of \$ _____ be levied as a county tax to be raised on the 2012 tax roll, and

BE IT FURTHER RESOLVED that the above amount be apportioned according to equalized values established by the Wisconsin Department of Revenue.

BE IT FURTHER RESOLVED that the fee and disbursement increases for various licenses, permits and services used to establish revenue amounts in the budget are hereby approved. (See attachment for detail)

Fiscal Note: As presented, the countywide levy is proposed at \$ _____, which is a mill rate of \$ _____ per \$1,000 of equalized value.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Finance Committee

11-13-12

Philip C. Ristow: 10-15-12; 10-31-12; 11-07-12

**LICENSE, PERMIT AND OTHER SERVICE FEE
INCREASES EFFECTIVE 1/1/2013**

	<u>From</u>	<u>To</u>
<u>CLERK OF COURTS</u>		
Custody Study	\$ 600.00	\$ 1,000.00
<u>FAIR PARK</u>		
Activity Center per day	350.00	385.00
Sound System per day	75.00	100.00
Aluminum Stage	175.00	200.00
Right Stage	125.00	150.00
Risers	25.00	15.00
Camping per night/electric	25.00	30.00
Camping per night/non-electric	18.00	20.00
Horse Complex:		
One day	600.00	625.00
Two days	850.00	875.00
Three days	1,000.00	1,100.00
Four days	1,200.00	1,300.00
Storage:		
Inside	10/ft.	11/ft.
Outside – season	100.00	120.00
<u>LAND AND WATER CONSERVATION</u>		
Farmland Preservation Certification	5.00	25.00
<u>LAND INFORMATION</u>		
Copy – letter & legal	.30	.25
Copy – 11x17	.60	.50
Digital Map Files:		
Parcel maps/county-wide	320.00	200.00
County Zoning/township	20.00	15.00
County Zoning/county-wide	320.00	100.00
Town Land Use Inventory/township	20.00	15.00
Town Land Use Inventory/county-wide	320.00	100.00
Digital File Layers/36 sq. mi. township (shape file format)	20.00	
Digital File Package:		
Township Digital Map Layers; Ownership, Zoning, Soils Survey, Land Use, 10 foot contours, Public Land Survey, Farm Fields and Tracts, Roads and Addresses, 2000 Ortho photography, Municipal Boundaries, Flood-Plain	125.00	

PLANNING & ZONING

Jefferson County Agricultural Preservation and Land Use Plan	30.00	40.00
Disc format (includes shipping)	10.00	5.00
Jefferson County Zoning Ordinance	15.00	30.00
Jefferson County Private Sewage System Ordinance	0.00	5.00
Jefferson County Floodplain Ordinance	0.00	12.00
Jefferson County Land Division/Subdivision Ordinance	0.00	9.00
Mailing fees to be added as appropriate		
Single family building permit	550.00	600.00
Duplex and multi-family building permit	350.00	400.00
Attached garage to new dwelling	50.00	0.00

Fiscal Note: The majority of these changes are not expected to produce significant changes in revenue, with the exception of the Land & Water Conservation change which may generate approximately \$17,000.

RESOLUTION NO. 2012-_____

Resolution establishing non-countywide levies for health and library services

WHEREAS, the non-countywide budget for 2013 containing total department appropriations and levies is apportioned to the municipalities benefiting from the services furnished.

NOW, THEREFORE, BE IT RESOLVED that the sums listed below be levied upon all property in Jefferson County that is taxable for the purpose listed:

Health Department	\$ _____
Library Services	\$ _____

BE IT FURTHER RESOLVED that the above amounts be apportioned to equalized values as established by the State Department of Revenue.

Fiscal Note: Health mill rate is \$ _____; library mill rate is \$ _____ per \$1,000 of equalized value.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Finance Committee

11-13-12

Philip C. Ristow: 10-15-12

Item 12a

RESOLUTION NO. 2012-_____

Amending the age-limit for a covered dependent under the County’s group dental plan

WHEREAS, the definition of a dependent for coverage is different between the State Employee Health Plan and the County’s self-funded dental plan, and

WHEREAS, effective January 1, 2010, the Federal Affordable Care Act (ACA) required Plans that provide coverage for dependents to extend the coverage of dependents (adult children) to age 26, regardless of their eligibility for other insurance coverage, and

WHEREAS, effective January 1, 2011, the State of Wisconsin enacted law to coordinate State Employee Health Plans with the Federal ACA, and

WHEREAS, it is easier to explain, understand and administer a uniform set of rules for the health and dental insurance plans, and

WHEREAS, the Human Resources Director recommends amending the Summary Plan Description for Group Dental Benefits with Delta Dental of Wisconsin, Inc., to change the age limits of a covered dependent to coordinate with the age limits defined in the State Employer’s Health Insurance Plan, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Human Resources Director.

NOW, THEREFORE, BE IT RESOLVED that the Board adopts the recommendation of the Human Resources Committee to amend the age limit of a dependent covered under the Group Dental plan, effective January 1, 2013, for all employees, excluding employees represented by the Labor Association of Wisconsin Union Contract until said contract is amended or expires.

Fiscal Note: No funds are required for the proposed amendment to the age-limit of a dependent.

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

Requested by
Human Resources Committee

11-13-12

Terri M. Palm-Kostroski: 11-07-12

Creating one Dementia Care Specialist Project Employee for ADRC at Human Services Clinic

WHEREAS, Jefferson County is committed to providing information, assistance and support to persons diagnosed with dementia and their caregivers, and

WHEREAS, the prevalence of Alzheimer’s Disease is nearing epidemic proportions and it is a public health concern, affecting approximately 14% of the total population 65+ living alone in Jefferson County, and

WHEREAS, the Human Services ADRC has received a grant from the State of Wisconsin Department of Health Services for \$69,261 to fund a Dementia Care Specialist Project Employee for one year, and

WHEREAS, the Dementia Care Specialist position would support persons suspected of having or diagnosed with dementia and their caregivers, including providing case management coordination between individuals, their families and physicians, and

WHEREAS, the Human Services Board, the Alzheimer’s Association of Southeastern Wisconsin, the Jefferson County Health Department Director/Health Officer, and the Jefferson County Law Enforcement Association support the pilot position and the goal to connect individuals and caregivers to needed services, and

WHEREAS, it is understood the Dementia Care Specialist position is a grant-fund project employee, paid \$20.00/hour, and will be eliminated when funding is exhausted, and

WHEREAS, after due consideration, the Human Resources Committee recommends creating a Dementia Care Specialist Project Employee as proposed by the Human Services Board and the Jefferson County Human Services Director.

NOW, THEREFORE, BE IT RESOLVED that the 2012 and 2013 County Budgets setting forth position allocations in the ADRC and Aging Services Division at Human Services be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: The Limited Term Dementia Care Specialist Project employee will be fully funded by the State of Wisconsin Department of Health Services. The funds in the amount of \$69,261 will be in the form of an amendment to the ADRC contract. These funds will be allocated as follows: \$41,825, salary; \$4036, fringe benefits; \$1600, supplies; \$2000, training; \$4800, travel expenses; \$15,000, overhead costs. No additional funds are required in 2012 or 2013. As a budget amendment, 20 affirmative votes are required for passage.

AYES _____
NOES _____
ABSENT _____
ABSTAIN _____

Requested by Human Resources Committee

11-13-12

Terri M. Palm-Kostroski: 11-05-12

RESOLUTION NO. 2012-_____

Authorize mandate relief waiver of audit threshold

WHEREAS, sec. 46.036, Wisconsin Statutes, requires providers contracting with the Human Services Department to complete and submit a certified financial and compliance audit report if care and services exceed \$25,000 in a year, and

WHEREAS, the cost of compliance is burdensome to small entitles contracting with the Human Services Department, and

WHEREAS, sec. 66.0143, Wisconsin Statutes, allows local governments to file requests for waivers of statutory mandates that are burdensome and reduce the efficiency and effectiveness of county operations, and

WHEREAS, the Jefferson County Board of Supervisors determines that waiver of the \$25,000 threshold and its replacement with a \$75,000 threshold is not related to health or safety,

NOW, THEREFORE, BE IT RESOLVED that the Human Services Department is authorized and directed to make application to the Department of Revenue under sec. 66.0143, Wis. Stats., for relief from the \$25,000 audit mandate contained in sec. 46.036, Wis. Stats., and its replacement with a \$75,000 audit threshold.

Fiscal Note: Relaxation of the audit requirement should lead to reduced costs for the Human Services Department as small providers will not need to undertake an expensive audit and build it into their cost structure and as a result, increase their charges to the department for services.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Human Services Board

11-13-12

Philip C. Ristow: 11-07-12

APPOINTMENTS BY COUNTY ADMINISTRATOR

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:

MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated Commissions:

Veteran's Service Commission

- a. Michael Clish, Fort Atkinson, WI for a three-year term ending December 8, 2015

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Sheriff's Civil Service Commission

- b. John Neupert, Lake Mills, WI for a five-year term ending January 1, 2018.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

11-13-2012